

Utah Career Center Instructor Description

Job title:	HVAC&R Apprenticeship Instructor Position #1
Location:	Utah Career Center, Salt Lake City
Terms:	Full Time, Year-Round, Salaried @ 45 Hours Straight Time
Salary/rate:	\$ 46.10 to \$50.71 per hour depending on experience
Benefits	Local and UA National Pension, UA Officers Pension, fully paid health insurance, dental/vision reimbursement program, 2 weeks paid vacation/PTO and all paid holidays (days identified in CBA as holiday days).
Schedule:	Monday – Friday, approximately 8:00 AM to 6:00 PM
About us:	The Utah Career Center (UCC) is a state-of-the-art training facility. It is an apprenticeship program jointly administered by a board of trustees comprised of UA Local 140 leadership and the Utah Mechanical Contractors Association (UMCA). The UCC is a 4-year apprenticeship program for plumbing, pipefitting, welding, and HVAC & R.
About the position:	Individual must be able to work in a team environment as well as independently, without direct supervision. Must be self-driven, flexible, wear multiple hats, and have exceptional interpersonal communication skills. Must be reliable, detail oriented, able to multitask, and consistently perform duties with complete accuracy.
Responsibilities:	1. Prepare course syllabus and lesson plans. 2. Teach a diverse cohort of apprentices (Years I to IV). 3. Evaluate apprentice learning and skill proficiency. 4. Mentor/advise apprentice on career practices. 5. Develop curriculum in collaboration with instructor colleagues and industry partners. 6. Maintain classroom, shop equipment, and supplies.
Required qualifications:	1. Must be member in good standing with the United Association. 2. Three or more years journeyman standing.
Preferred qualifications:	1. Computer literate with skills in Microsoft. 2. Proficient with Canvas LMS. 3. Effective communications with contractors, union leaders, and apprentices. 4. Specialized skills including VRF Systems, advanced electricity, troubleshooting, customer service, pumps and steam systems, and air conditioning. 5. AAS degree a plus.

How to apply:

To apply, submit:

- a. Resume listing experiences and relevant abilities.
- b. Cover letter addressing how your experiences, relevant abilities, and interests align with the required and preferred qualifications.
- c. List of three work-related references we can contact to verify your experiences (phone number(s) and email address)

As part of the application process, all candidates selected for an interview will be required to produce a lesson plan (document provided) detailing learning objectives, learning activities, and a means for measuring proficiency. Each candidate must demonstrate teaching ability with a live audience (apprentices) on a topic related to instructional specialization.

Contact us to apply

Please send cover letter and resume, to mikeb@ucctrades.com to apply.
Position closes Friday September 5, 2025